

SMILE Board Meeting Minutes
December 18, 2024
at SMILE Station

Main Website

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Procedural

OFFICERS PRESENT: President David Dugan; Treasurer Pat Hainley;

Secretary Eric Norberg

BOARD MEMBERS PRESENT: Grant Huling, Tracy Fisher, Elaine O’Keefe,

Jason Sturgill, Jim Friscia, Bob Burkholder

GUESTS: Kate Duffly

President David Dugan called the meeting to order at 7:34 p.m., and observed that a quorum had been attained. The minutes of the November 20, 2024, Board Meeting were then reviewed; Pat Hainley made a motion that the minutes be approved as submitted, and Jim Friscia seconded the motion, which carried unanimously.

Kate Duffly was first to appear, seeking once again that SMILE sponsor the second annual “Everything Under the Sun” parade in Sellwood, planned for Saturday, June 14, 2025 – starting from Sellwood Park, as was the case this year. She reported on the success of the first parade last summer, and Board Members made supportive comments about it. After some discussion, Elaine O’Keefe made a motion that SMILE once again sponsor the parade, and Jason Sturgill seconded the motion, which then carried unanimously.

President Dugan next invited Elaine O’Keefe to lead a discussion of our participation in the SMBA “Decemberville” merchant promotion on Saturday, December 7, this year. Our participation started with a free pancake breakfast for all comers at SMILE Station, with sausages, coffee, and juice, from 10 a.m. until noon. Then, after noon, a series of five different local performers presented a half hour each of musical entertainment until around 3 p.m. There were also activities for children, a free raffle, and a SMILE blanket drive for Transition Projects’ Willamette Center in Westmoreland, as well as tables at which SMILE committees presented. President Dugan and members of the Board were enthusiastic about the success of the day, and the Board looks forward to participating in this promotion again in 2025, and potentially being involved in other merchant promotions as well.

Elaine next reported on the effort she is coordinating for SMILE of updating elements of our ByLaws. This effort has been underway for some months, and she gave the planned timetable leading to a vote to adopt the planned updates: The Board vote to recommend the changes to neighborhood residents in January; inviting public input on the proposed changes in February; and the community to vote on adoption of the changes at the March General Meeting – usually well-attended due to its focus on spring gardening.

Next on the agenda was a discussion concerning our budget, to date, for the 2024-2025 fiscal year. Treasurer Pat Hainley distributed several pages of accounting statistics relevant to the discussion, which are incorporated into these minutes by reference. Pat said that, in general, we are on budget so far. President Dugan observed that it appears we are doing fiscally just about as we did a year ago to this date; some other venues locally which compete with Oaks Pioneer Church and SMILE Station as rental venues are seeing some drop-off this year, he said, but so far we seem not to be. Some discussion about details in the reports by Pat followed.

President Dugan told the Board that we are expecting to participate in the same signature events in 2025 as we did in 2024. Jim Friscia, speaking for the SMILE Events Committee, said he expects seven concerts this summer – but he wants to put a little less emphasis on getting sponsorships from businesses for them. David Dugan said that he would prefer instead to see us give more value to the businesses who do choose to sponsor these events. There was some discussion about how SMILE could provide this extra value by increasing the publicity for the sponsoring businesses in connection with the concerts.

President Dugan then called an Executive Session, with the room cleared of visitors and no public minutes taken, in order to have a brief personnel discussion with members of the Board.

EXECUTIVE SESSION BEGAN AT 8:36 p.m.

EXECUTIVE SESSION ENDED AT 8:42 p.m.

With the Executive Session at an end, the room was reopened, and the taking of public minutes resumed. President Dugan made a motion for a wage increase and bonus for the Manager of our two rental venues in this fiscal year, and Elaine O'Keefe seconded the motion, which then carried with one abstention.

There being no other items on the agenda, or brought up from the floor, Pat Hainley moved the meeting be adjourned, and Jim Friscia seconded the motion. The motion carried with evident unanimity at 8:48 p.m.