SMILE Board Meeting Minutes September 20, 2023 at SMILE Station in Sellwood

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 OFFICERS PRESENT: David Dugan, President [*via ZOOM*]; Elizabeth Milner, Vice President; Eric Norberg, Secretary; Pat Hainley, Treasurer
BOARD MEMBERS PRESENT: Grant Huling, Elaine O'Keefe, Bob Burkholder; MacKenzie Torres; Tracy Fisher
GUESTS: Jan Nichols (*Garthwick Historical Committee*)

SMILE President David Dugan, attending the meeting via ZOOM, called the September Board Meeting of SMILE to order at 7:33 p.m., and began by asking for a review of the August 16 Board Meeting minutes. Two errors were noted and corrected, after which Pat Hainley made a motion that the minutes be approved as amended. Tracy Fisher seconded the motion; and the motion carried unanimously.

Dugan then introduced Jan Nichols, a resident of the Garthwick district of Sellwood, who had requested that she be added to tonight's meeting agenda. She had previously sent the Board a written request from what was identified as the "Garthwick Historical Committee", asking that – in their quest to respond to the majority of Garthwick residents (a 72% response to the poll resulted in 90% of the respondents approved the plan) who seek "Historic District" status for their unique section at the south end of Sellwood – that SMILE act as their 501c3 fiscal agent in accepting donations for their forthcoming application to the State of Oregon, thus making the gifts tax-deductible to those making the donations. This is a service that SMILE, as a 501c3 nonprofit, has previously offered other SMILE community groups, such as the Friends of Oaks Bottom, and the Friends of Moreland Woods.

In the subsequent discussion, some Board Members voiced concerns about any SMILE involvement in this effort: Could it be a public relations problem for SMILE? Three Board Members expressed general support for the request, which would not place SMILE in any position, either pro or con, as concerns the application itself. One of those was President Dugan, who added that he also had no objection to sounding out SMILE members at the next General Meeting on the subject – but that the decision would have to be made by vote of the Board.

MacKenzie Torres, who had submitted her resignation from the Board effective with the end of the Board Meeting tonight, because she is moving to Bend to take a new job this weekend, said she thought there could be "neighborhood backlash" against a perceived "rich folks plan". Nichols pointed out that Garthwick residents generally support Portland City goals on density. Eric Norberg observed that in acting as a fiscal agent, to accept and disburse donations to the Garthwick project – which is a completely legal project, sought by people who are residents of Sellwood and members of SMILE – would not obligate SMILE to take any or have any position, whatever, on the project itself. No action was taken by the SMILE Board at this time, pending the public discussion of the matter at the October SMILE General Meeting.

Next, President Dugan led a "SMILE budget update", along with Treasurer Pat Hainley. Dugan said that bookings at Oaks Pioneer Church and at SMILE Station have been "better than budgeted", and that we still have some of the city grant funds that allowed us to renovate SMILE Station left – some \$31,000, which must be expended by January 30, unless we file for an extension of the time period in which to use the funds. (It might be used to raise the main-floor ceiling in SMILE Station, regarded by Chris as a needed improvement.) So, we are ahead of where we expected to be, as we end our Fiscal Year on September 30. We also have approximately \$150,000 in liquid assets. Dugan concluded by reminding the Board that since Pat is already working on the budget for our next Fiscal Year, starting October 1, "Let Pat or me know of any 'burning needs' that you want to include in the next budget, as soon as possible."

The next agenda item was a tour, for the Board, of the completed renovations in the SMILE basement, by our Facilities Manager, Christine Timberlake. Chris led the Board Members who were present down the internal stairs to the new basement Meeting Room at the west end, with its small kitchenette and separate bathroom; and into the new SMILE office at the east end. Ground-level windows now let natural light into the basement, and newly-installed "French drains" should keep underground moisture from building up around the foundation of the building, and seeping inside, as it has in the past. The Board admired the excellent and user-friendly renovation of the basement, before returning upstairs to complete the Board Meeting.

Our volunteer "social media person" Rachel is leaving the position, although she offers to assist as needed; President Dugan said he would seek a long-term solution for SMILE; "We'll muddle through until then." Tracy Fisher said he can do graphic design and promotion, but has no social media expertise. Grant Huling said he, too, would be willing to help.

The Board formally thanked MacKenzie Torres for her service on the Board; she reminded us that SMILE will now need a new Southeast Uplift representative.

At that point, with nothing remaining on the agenda or offered from the floor, Pat Hainley made a motion that the meeting be adjourned, and Bob Burkholder seconded the motion – which carried, with evident unanimity, at 8:46 p.m.