

## **SMILE Board Meeting Minutes**

**April 19, 2023**

**at SMILE Station in Sellwood**

Main Website

[www.SellwoodMoreland.org](http://www.SellwoodMoreland.org)

Procedural

<<>> [www.SMILerecords.org](http://www.SMILerecords.org)

**OFFICERS PRESENT:** Elaine O’Keefe, President; Elizabeth Milner, Vice President; Pat Hainley, Treasurer; Eric Norberg, Secretary

**BOARD MEMBERS PRESENT:** Jim Friscia, Sarah Bunger, David Dugan, Dave Weber, Bob Burkholder

**GUESTS:** (none)

SMILE President Elaine O’Keefe called to order the April Board Meeting of SMILE at 7:34 p.m., and began by asking for a review of the March 15 Board Meeting minutes – after which Sarah Bunger made a motion that they be approved as submitted. Jim Friscia seconded the motion; and the motion was approved unanimously.

Next, President O’Keefe reported that Brenda Ray Scott had found herself unable to attend the meeting this evening as planned, to report on her progress in proposing revisions and updates to the SMILE Bylaws – so that report will occur at a later time. Instead, O’Keefe said, Sarah Bunger has reminded us that the “Friends of Moreland Woods” SMILE subcommittee has transferred to being a subcommittee of Sellwood Community House, and we need to transmit their dedicated funds (about \$3,800) which are in our care, to Sellwood Community House on their behalf. To facilitate that, Elaine O’Keefe made a motion to dissolve “Friends of Moreland Woods” as a subcommittee of SMILE; Sarah Bunger seconded the motion; and the motion carried unanimously. Elaine then made a motion to authorize Treasurer Pat Hainley to transfer the funds we are holding for “Friends of Moreland Woods” to Sellwood Community House, for the use of “Friends of Moreland Woods” there. Dave Weber seconded the motion, which then carried unanimously.

Vice President Elizabeth Milner reported for this year’s SMILE Election Committee; everyone, including those seeking re-election, will have to fill out a form posted on the main SMILE website for the position sought. Once again online voting will be open for the election from the end of the May General Meeting until 6 pm Friday, May 5; paper ballots, for those preferring them, will be available only at the May General Meeting at SMILE Station, so voters are encouraged to vote online. At least two of the Board Members ending their two-year terms do not plan to run for re-election, so there will certainly be good opportunities for interested members of the community to secure a seat on our

Board. Southeast Uplift will again be overseeing the election and will announce the results.

Next on the agenda was a report on the plans for our annual “SMILE Neighborhood Cleanup”. Presenting the report by David Dugan, who is heading the event this year. He said he had talked with Kris and Bruce Heiberg this week about details for the cleanup, to be held again this year at the south-end Westmoreland Park parking lot, on Saturday, May 20. He is currently concentrating on plans to promote the event, with assistance from Elizabeth Milner; some posters have already be distributed. David said he is hoping for extra volunteers to help at the event itself in May. Last year, for the first time, we did not publicly offer a free pickup service for the elderly and disabled; this year, working with Kris, we hope to restart that service this year. David is also expecting to have the usual “SMILE Neighborhood Cleanup” T-shirts available for participants. There will be a fundraising bake sale at the cleanup to help cover the extra costs associated with the event this year; we are hoping to at least break even on it.

David Dugan then turned to the current SMILE budget, as the Chair of the SMILE Finance Committee. He presented an abbreviated balance sheet and reported that we are well ahead of the income for the fiscal year (Oct. to Sept.) that we projected for the year, due to more weddings and events at the Oaks Pioneer Church than projected, and especially more events held at SMILE Station than had been projected. We hope to raise enough income this year to erase the current SMILE deficit (after the two recent pandemic years sharply reduced our income). “It’s looking good, overall,” David concluded.

At this point in the meeting, a brief Executive Session was on the agenda to discuss a personnel matter. President O’Keefe observed that nobody was in the room other than Board Members, so no room-clearing was necessary, and we could proceed directly into the **EXECUTIVE SESSION, begun at 8:29 p.m.**

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**The EXECUTIVE SESSION concluded at 8:40 p.m.,** and the open Board Meeting resumed. David Dugan made a motion to increase our Facilities Manager’s salary to \$54,600 per year, effective with the next month, beginning May 1. Pat Hainley seconded the motion, and the motion passed unanimously.

Jim Friscia, who heads the SMILE Events Committee, reported that fundraising is already underway for our summer concerts and events – and \$2,000 is already committed. “We should obtain enough [sponsorship revenue] to cover all expenses,” he said. There followed a detailed discussion of aspects of the summer events, and how SMILE can participate.

There being no other business on the agenda, or offered from the floor, Pat Hainley moved the meeting be adjourned; Bob Burkholder seconded the motion; in the vote that followed, the motion passed unanimously, at 8:57 p.m.