

SMILE Board Meeting Minutes

October 19, 2022

In person at SMILE Station

Main Website

www.SellwoodMoreland.org

Procedural

www.SMILErecords.org

OFFICERS PRESENT: Elaine O’Keefe, President; Pat Hainley, Treasurer;
Eric Norberg, Secretary

BOARD MEMBERS PRESENT: Emily Pitts, Jim Friscia, Bob Burkholder,
David Dugan, Dave Weber, MacKenzie Torres, Sarah Bunger

ALSO ATTENDING: Christine Timberlake, Brian Murtaugh

SMILE President Elaine O’Keefe called to order the September Board Meeting of SMILE at 7:32 p.m. Welcomed those present, and asked for a review of the minutes of the September 21st Board Meeting, and the October 6th Special Board Meeting; after the review, Bob Burkholder moved that the September 21st minutes be accepted as presented, MacKenzie Torres seconded the motion, and the motion passed unanimously. Then Pat Hainley moved the October 6th minutes be accepted as presented, Bob Burkholder seconded the motion, and that motion passed unanimously, also.

President O’Keefe announced to the Board that she had circulated to the Board today by email a letter from the SMILE ad hoc Housing Committee to be sent to religious and public service organizations seeking any solutions they’ve found to the homeless problem and asking if they would be interested in participating in a survey on the issue. “Collaborations in the neighborhood are a good idea,” opined President O’Keefe. Nobody on the Board expressed any reservations or disapproval of the plan to send the letter, so she said that the committee can feel free to send it.

Appearing at the meeting at this point was Brian Murtaugh, architect from Studio Coop, to discuss the planning so far for the portion of the SMILE Station remodel in the basement. He reviewed the history of the building before beginning the process and tried to make sure that no unanticipated problems would arise from the city in the permitting and other processes involved. “Keep updates under \$162,000 per year, he advised. He discussed advisable improvements, and presented two similar plans for the basement remodel, with the differences between them to depend on the comparative needs for meeting space, storage, and ADA concerns. Many questions and much discussion followed.

President O’Keefe asked Murtaugh what is the greatest challenge in this project? “Avoiding city triggers, and staying below budget,” he responded. In particular, control costs in the work for which permits are required, he said. At this point he needs to know the direction the Board wants to go, in selecting between the two plan options. He suggested the use of a “permitting service” to accelerate the time needed to obtain city permits. There followed further discussion with Murtaugh involving Board Members and SMILE Director of Operations Chris Timberlake. Elaine said she will stay in contact with Chris.

Next on the agenda was a discussion to finalize the SMILE annual budget and Board approval of the budget for SMILE's fiscal year, which begins in October each year. David Dugan, Chair of the SMILE Finance Committee reported that more work is needed on the budget before it is ready for a Board vote – and the situation involving SMILE management of the Oaks Pioneer Church must be resolved before that can happen, since it is a key element of SMILE's revenue.

Elaine O'Keefe and Chris Timberlake provided an update on negotiations with Portland Park and Recreation on the management of Oaks Pioneer Church. As authorized at the October 6th Special Board Meeting, a counter proposal was submitted to PP&R. They responded with an updated proposal very similar to the original offer, which won't work for SMILE. SMILE's negotiators are in contact with our elected state representatives, and are seeking legal counsel to assist with contract negotiations. The Board will be kept updated as negotiations continue.

The Board expressed its support of all efforts to obtain a workable agreement to continue SMILE management of the Oaks Pioneer Church – which SMILE is responsible for obtaining and barging down the Willamette River from its original location in the City of Milwaukie, and placing on Parks' land on S.E. Spokane Street at Grand to be a resource for the Sellwood-Moreland neighborhood, at the invitation of the Portland Parks Department so many decades ago.

President O'Keefe adjourned the meeting at 9:17 p.m.