

SMILE Board Meeting Minutes

August 17, 2022

In person at SMILE Station

Main Website

www.SellwoodMoreland.org

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Procedural

www.SMILErecords.org

OFFICERS PRESENT: Elaine O’Keefe, President; Pat Hainley, Treasurer;
Eric Norberg, Secretary

BOARD MEMBERS PRESENT: Sarah Bunger, Jim Friscia (*attending via ZOOM*),
Bob Burkholder, David Dugan, Dave Weber, Zack Duffly

ALSO ATTENDING: [none]

SMILE President Elaine O’Keefe called to order the August Board Meeting of SMILE at 7:32 p.m. The first order of business was a review of the minutes of the July Board Meeting on July 20th; after the review, Bob Burkholder moved that the minutes be accepted as presented; Dave Weber seconded the motion; and the motion passed with one abstention.

President O’Keefe asked Jim Friscia for a report on how our summer community events are going. He replied that there are two more concerts to go – one concert was cancelled due to extreme heat, and could not be rescheduled. Sunday, August 28 is the rescheduled date for the “Open Mic” event, also postponed from the same original date due to the heat; it will be 1-4 p.m. at S.E. 13th and Bidwell.

Elaine O’Keefe then turned to the major event to discuss this evening – the newly refined budget process for the forthcoming fiscal year of SMILE. We’ve asked our committees, and SMILE property managers, to submit their budget requests, and they have been doing so. We now need to reconcile numbers and estimates, and there will be a Budget Committee meeting soon. It is already clear that budget requests will significantly exceed the available funds, and budget requests will have to be adjusted by the committee accordingly. There was some discussion about spending some budget funds on D.E.I. training for the Board; and there was some sentiment about establishing need and goals for such training – and whether it would be limited to the Board. “Focus on hands-on, rather than blue sky,” said Elaine. David Dugan remarked, “Not just superfluous training without added value.” The matter will be reconsidered later.

Returning to the budget for the forthcoming fiscal year, President O’Keefe said she wants to pay a one-time bonus to our facilities manager, Chris Timberlake, for her successful effort to obtain the city grant to repair and upgrade SMILE Station. The Board was amenable to the idea.

There followed a discussion of other items in the SMILE budget to be designated as specific items for the Board – such as a small hospitality budget item. Also suggested was a small budget for such items as gift cards from local businesses, or other gift, to some who appear at the meetings. After some discussion of such ideas, no decisions were made, other than approval of the bonus for Ms. Timberlake.

President O'Keefe concluded the budget topic by suggesting the Board should be thinking about a potential grand opening event for the public when the SMILE Station renovation is complete.

Under "announcements", O'Keefe told the Board she had appointed the needed new Co-Chairs for the SMILE Communications Committee – Rachel Weber and MacKenzie Torres. She also reported that the architect is now doing "due diligence" for the SMILE Station building remodel and update, before starting the design work.

Sarah Bunger proposed changing the start time for the Board Meetings to 7 p.m., a time she would find more convenient. Elaine said the Board would be polled on that idea.

With no other business on the agenda or offered from the floor, Pat Hainley moved the meeting be adjourned and Bob Burkholder seconded the motion. In what passed for a vote on the motion, it became evident the Board was unanimously in favor, and the meeting was adjourned at 8:46 p.m.