

# **SMILE Board Meeting Minutes**

**March 16, 2022**

**Via ZOOM videoconferencing**

Main Website

[www.SellwoodMoreland.org](http://www.SellwoodMoreland.org)

Procedural

<<>> [www.SMILErecords.org](http://www.SMILErecords.org)

**OFFICERS PRESENT:** Simon Fulford, President; Ayomide Nikzi, Vice President; Eric Norberg, Secretary

**BOARD MEMBERS PRESENT:** Sarah Bunger, Elaine O’Keefe, Jim Friscia, Bob Burkholder, Emily Pitts, Elizabeth Milner, Zack Duffly

**ALSO ATTENDING:** R. Corless, Mackenzie Torres

***Due to social distancing advice from the State of Oregon to avoid spreading the COVID-19 coronavirus, this meeting was conducted online using the ZOOM application, with advance notice of the meeting having been made online, and in the SMILE Newsletter in THE BEE – including information on how any interested persons could join the meeting by requesting the admission code.***

President Simon Fulford called the March SMILE Board Meeting to order at 7:36 p.m., and began by going over the meeting protocols, and announcing that the meeting was being recorded. After observing the presence of a quorum, he invited the Board to review the minutes of the February 16th SMILE Board Meeting. After the review, and after adding one more attendee to the list in the minutes as having attended that meeting, Elaine O’Keefe moved that the minutes be approved as amended, and Elizabeth Milner seconded. The vote to approve was unanimous.

The first item on the agenda was an “operations update” by President Fulford. He told the Board that the landscaping has been improved at Oaks Pioneer Church; and that a bad “black mold” problem has been discovered inside the lower internal walls in the SMILE Station basement, due to multiple floods there in the past – and that problem is being remediated now. It appears that the mold only extends a couple of feet upward in the walls; it could have been worse. The walls are being rebuilt and new carpeting will be installed. We’re adding heat and needed upgrades to the basement as part of the project.

Turning to the lengthy “strategic planning” the Board has been involved with recently, President Fulford made a motion to approve the “SMILE Values and Beliefs” statement worked out in our retreat and workshops, and Ayo Nikzi seconded the motion. The motion carried with one abstention.

Then, representing the new SMILE ad-hoc “Housing Solutions Committee”, Fulford referred to the report just made by the committee, and incorporated into these minutes by reference, moving that the SMILE Board accept the “Goals and Objectives” of the committee stated there. After a motion second, the vote to approve carried with one abstention.

Returning to the subject of the Board’s recent “strategic planning”, Fulford reported on the meeting of the Board on previous Sunday to discuss the implementation of the

SMILE “Goals and Objectives”, incorporated into these minutes by reference. Jim Friscia wanted to go on record as agreeing with the comments made by Elaine O’Keefe on that subject; Elaine thinks that the implementation process must be prioritized, and assignments made. There followed considerable discussion on these and related points.

The final agenda item concerned the upcoming annual SMILE Board Election at our May General Meeting. We need to announce the election, and solicit nominations for the seats and positions involved in the election, at the April General Meeting on April 6. Per the SMILE Bylaws, an annual Election Committee needed to be established at this Board Meeting, composed of two Board Members (preferably not two who would be involved in this year’s election as candidates), and one SMILE resident. Elizabeth Milner said she would not be running for re-election in May, at the end of her two-year term, and volunteered to be the Chair of the three-person committee. Elaine O’Keefe, who has not yet decided whether to run for re-election or not, volunteered to be the other Board Member on the committee; and for the non-Board-Member resident, it was mentioned that Vikki DeGaa might be willing to serve again as the third committee member this year; she will be asked, and if she is not willing, someone else will be selected. But Eric Norberg pointed out that the committee is stronger when its non-Board-Member is already familiar with the Board and its duties and functions, as Vikki is.

Simon reminded Eric Norberg that the Bylaws requirements for publicizing the election in April also involves doing so in the SMILE Newsletter published each month in THE BEE. Eric responded that the election details would be the lead item in the SMILE Newsletter in the newspaper in the upcoming April issue.

The only remaining business for the Board at this meeting was a personnel matter, to be discussed privately in an Executive Session; so President Fulford announced the adjournment of the monthly public Board Meeting at 8:37 p.m., dispersed the non-Board attendees, and stopped the meeting recording – preparatory to convening the Board-only Executive Session, which followed immediately.